



McAuley College Middle Leadership Curriculum 2021 - 2023

Middle Leader Learning and Teaching - Years 7 & 8 (Tier 2)

Role and Duty Statement

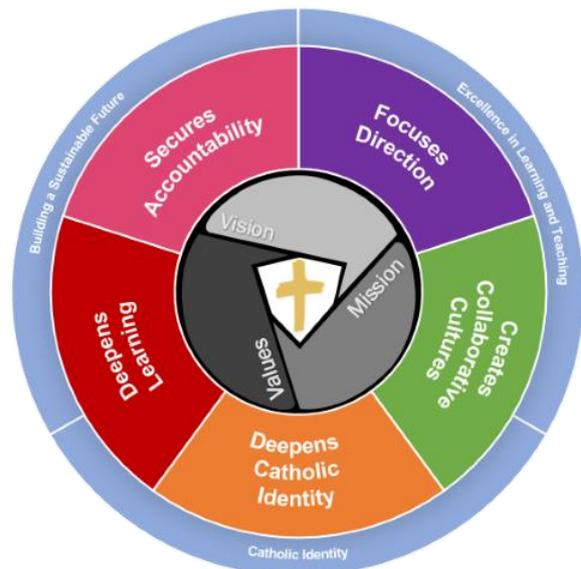
Role Statement:

McAuley College inspires young women and men to believe, to learn and to serve. It is a place of quality teaching and contemporary and innovative learning, where individual differences and the potential of each student are respected.

The Middle Leader Learning and Teaching - Years 7 & 8 is a member of the Middle Leadership Team at McAuley College and is responsible to the Principal for leadership around the planning, development and implementation of the Years 7 & 8 Learning and Teaching at McAuley College. This will require collaboration with staff, students and parents, developing our Years 7 and 8 learning and teaching program to provide appropriate transition into McAuley College and embedding of productive practices for each student in these foundation years of secondary school.

The work of the Middle Leader Learning and Teaching - Years 7 & 8 will support the Mission and Vision of McAuley College and provide leadership in the implementation of the College's Strategic and Annual Improvement Plans. This person will work in collaboration with other Middle Leaders to build a spirit of cooperation and collegiality within the team, and across the College.

In this position, capabilities and duties fall across the five domains of the Brisbane Catholic Education Leadership Framework, as they pertain to McAuley College and under the direction of the Principal.



Pedagogy, most commonly understood as the approach to teaching, refers to the theory and practice of learning, and how this process influences, and is influenced by, the social, political and psychological development of learners.

Deepens Catholic Identity

Capabilities:

1. Nurtures spiritual and religious growth.
2. Demonstrates a commitment to and is supportive of the Catholic ethos and living of Christian values.
3. Demonstrates a commitment to and is supportive of acts of community service and social justice.
4. Demonstrates emotional support and spiritual care to others.
5. Works within their context to improve educational outcomes, spiritual formation, and pastoral care.

Responsibilities and Duties:

- **Proclaim, share and celebrate our Catholic faith in all aspects of College life.**
- **Support the College’s Vision and Mission and its underlying values.**
- **Actively support the ritual and liturgical life of the College.**
- **Promote the Mercy charism and traditions of the College, and values associated with each House.**
- **Recognise the dignity and value of every student and their right to learn, as well as their future place in society as an active contributor.**
- **Coordinate the work of staff engaged in delivering the Years 7 & 8 curriculum to ensure they are aligned with College values and ethos.**
- **Assisting to provide an environment where each student’s spiritual, intellectual, social, emotional and physical development is nurtured.**
- **Promote the implementation of Catholic Perspectives into the Curriculum for Years 7 & 8.**

Deepens Learning

Capabilities:

1. Continually reflects on and contributes to improved learning and teaching outcomes.
2. Fosters high performing professional learning communities that openly share practice.
3. Creates a strong learning culture incorporating effective approaches to performance and development.
4. Positions highly effective, evidence-based professional practice at the centre of our approach.
5. Operates effectively within the Catholic education context.

Responsibilities and Duties:

- **Model high professional and personal expectations to encourage personal best with staff and students.**
- **Model best practice in teaching.**
- **In collaboration with the Principal and Deputy Principal, plan the structure and delivery of the Years 7 & 8 curriculum, ensuring national, state and local requirements are considered, along with exploring possible cross-curricula opportunities that allow the curriculum to be relevant, flexible and contemporary.**
- **Develop a well-planned timeline with mapped strategies, including high level analysis of student learning data to assist all students to successfully transition into McAuley College in Year 7 and to progress in Year 8.**
- **Promote and lead the implementation of effective whole school teaching practices consistent with system directives including High Yield strategies, Model of Pedagogy and expected and effective practices that provide for improved student learning outcomes.**
- **Research widely on issues of learning, teaching and curriculum to maintain currency around a clear vision for pedagogy as a whole, as well as how the particular learning areas integrate within this vision to produce well-educated young people.**

	<ul style="list-style-type: none"> • Provide opportunities for developing in all students their goal setting, ownership of learning and productive behaviours aligned to the 'Keeping it REAL' matrix. • Monitor assessment practices across Years 7 & 8 to ensure evidence of learning is authentic and clearly linked to the learning, is moderated appropriately and relevant, quality feedback is provided to students across both the drafting and final stages of the assessment process. • Lead all staff in analysis of data to monitor and assess student learning growth, and to inform appropriate pedagogical and strategic responses. • Track the learning needs of all Years 7 & 8 students to ensure each student's educational outcomes are optimised, addressing areas of concern through appropriate interventions and extending high achieving students. • Implement a formal program of NAPLAN preparation for Year 7 students and coordinate the administration of NAPLAN and other standardised testing including the WAT and PAT-R/ PAT-M. • Establish the accepted practice for recording of student results and archiving of student work; along with monitoring curriculum folders in the Portal to be current with Unit Plans and resources.
Focuses Direction	
<p>Capabilities:</p> <ol style="list-style-type: none"> 1. Gathers and critically evaluates relevant information from a wide range of credible sources. 2. Considers the interactive nature and interdependence of external and internal factors. 3. Works with ambiguity and brings innovative thinking to solve problems or meet new challenges. 4. Inspires others to align with a shared direction and purpose. 5. Purposefully builds a clear plan with specific goals that are aligned to the organizational vision and mission. 6. Decisively moves self and others to action. 	<p>Responsibilities and Duties:</p> <ul style="list-style-type: none"> • Develop a clear plan with specific goals for the period of 2021 – 2023, aligned to the College Vision and Mission, Strategic Plan, system priorities and annual literacy and numeracy goals. • Monitor the effectiveness of teacher practice across Years 7 & 8, building teacher capacity through use of 4'C, co-teaching and other collaborative approaches that model expected and effective practices. • Ensure all learning and teaching is clearly aligned with the ACARA curriculum, Scope and Sequence documentation and the required Unit Plan. An audit of Unit Plans is required across each term. • Engage in professional discourse with staff on an individual and group basis through regular feedback to ensure a shared direction and purpose, as well as providing support in the delivery of the learning and teaching programs. • Engage with parents as active partners in their child's education regarding the College's pedagogical approaches to build a shared direction and purpose. • Engage with students in groups or individually to guide their understanding of the College's pedagogical approaches and expectations for them as learners. • Ensure the implementation of Professional Development for all staff to promote consistency and alignment of classroom and learning and teaching practices, e.g. homework, class environment and assessment. In particular, the use of the

	<p>TEAMS and OneNote learning platform is a requirement for all teachers.</p> <ul style="list-style-type: none"> • Integrate digital learning practices for Years 7 and 8. • Induct and mentor beginning and new teachers into the vision, structures and procedures of the Years 7 & 8 curriculum. • Be an active member of relevant associations and networks that support the delivery of the McAuley College Years 7 & 8 curriculum. This would include QCAA and BCE. • Plan and lead the Year 7 Learn Day.
<p>Creates Collaborative Culture</p>	
<p>Capabilities:</p> <ol style="list-style-type: none"> 1. Is authentic and acts with integrity when dealing with others. 2. Fosters respectful relationships. 3. Embraces diversity and inclusiveness. 4. Influences individual and collective efforts to accomplish shared objectives. 5. Leads effective change considering the objectives of the change and the impact on people. 6. Co-creates a culture of high performance. 	<p>Responsibilities and Duties:</p> <ul style="list-style-type: none"> • Work collaboratively with the College Leadership Team and the Middle Leadership Team. • Co-develop and implement with the Pastoral Leader – Years 7 & 8 a programme of academic care for students across this phase of learning. • Develop positive working relationships with and amongst your colleagues, via regular meetings and communication. • Consult and communicate with subject teachers regarding planning, delivery and assessing in Years 7 & 8. • Consult and communicate with parents and students regarding engagement in learning. • Liaise with the Guidance Counsellor and Learning Support Inclusive Education teacher, and/or outside agencies to support students with additional learning or enhancement needs. • Provide opportunity for student voice. • Promote the development of our Junior curriculum via the newsletter, morning briefings, website and other publications. • Identify ways to celebrate progress with both staff and students of the Years 7 & 8 phase of learning.
<p>Secures Accountability</p>	
<p>Capabilities:</p> <ol style="list-style-type: none"> 1. Manages people, finances, and resources effectively in alignment with legislative requirements and BCE policy. 2. Demonstrates effective stewardship of finances and resources identifying savings and efficiencies where possible. 3. Acts ethically and demonstrates behaviours that align with our organizational values. 	<p>Responsibilities and Duties:</p> <ul style="list-style-type: none"> • Be visible. • Model high professional and personal expectations to encourage personal best with staff and students. • Work collaboratively with the College Leadership Team in establishing the College’s Strategic and Annual Improvement Plans, with specific priorities relevant to learning and teaching and the Years 7 & 8 phase of learning. • Model and promote a culture aware of student protection and attentive to mandated requirements. • Liaise with members of the College Leadership Team and staff in the development of the College Calendar. • Plan, maintain, build and deploy resources for Years 7 & 8. • Project and prepare aspects of the budget to assist in the delivery of Years 7 & 8.

<ol style="list-style-type: none"> 4. Promotes workplace health and safety as a team and individual priority. 5. Models and promotes a culture where student protection is the responsibility of everyone. 6. Achieves results aligned with agreed goals and objectives. 	<ul style="list-style-type: none"> • Prepare an Annual Report to the CLT of initiatives and outcomes that relate to the Middle Leader Learning and Teaching - Years 7 & 8 position.
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Reporting Relationships:

The Middle Leader Learning and Teaching - Years 7 & 8 will report to the Principal through the delegated authority.

Supporting Documentation:

Brisbane Catholic Education Leadership Framework (Draft December 2018)
 Catholic Employing Authorities Single Enterprise Collective Agreement – Diocesan Schools of Queensland 2019 – 2023
 McAuley College Vision and Mission Statements
 McAuley College Strategic Plan 2018 – 2021 and 2022 – 2025

**This role will be reviewed in light of two things:

- The College External Review conducted in 2021, and recommendations presented as part of this process.
- And the introduction of two additional role statements in 2022 within the Curriculum Middle Leaders around Literacy and Data and Numeracy and Digital.